



Committee: PERSONNEL COMMITTEE
Date: TUESDAY, 10TH APRIL 2012
Venue: LANCASTER TOWN HALL
Time: 4.30 P.M.

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **Minutes of the meeting held on 28th February, 2012**
(previously circulated)
4. **Items of urgent business authorised by the Chairman.**
5. **Human Resources Policy Development and Review (Pages 1 - 22)**

Report of the Human Resources Manager.

6. **Exclusion of the Press and Public**

The Committee is recommended to pass the following recommendation in relation to the following item: -

“That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.”

Members are reminded that, whilst the following item has been marked as exempt, it is for the Committee itself to decide whether or not to consider the item in private or in public. In making the decision, Members should consider the relevant paragraphs of Schedule 12A of the Local Government Act 1972, and should balance the interests of individuals or the Committee itself in having access to information. In considering their discretion Members should also be mindful of the advice of Council Officers.

7. **Request for Early Retirement / Voluntary Redundancy (Environmental Services)**
(Pages 23 - 26)

Report of Head of Environmental Services.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Paul Gardner (Chairman), Alycia James (Vice-Chairman), Shirley Burns, Jonathan Dixon, Melanie Forrest, Sylvia Rogerson and David Smith

(ii) Substitute Membership

Councillors Keith Budden (Substitute), Kathleen Graham (Substitute), Janet Hall (Substitute), Billy Hill (Substitute), David Kerr (Substitute), Ceri Mumford (Substitute) and Roger Sherlock (Substitute)

(iii) Queries regarding this Agenda

Please contact Stephen Metcalfe, Democratic Services, telephone 01524 582073 or e-mail sjmetcalfe@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Members' Secretary, telephone 582170, or alternatively email memberservices@lancaster.gov.uk.

MARK CULLINAN,
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TOWN HALL,
DALTON SQUARE,
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